



**Valley State Prison for Women**

# VALLEY STATE PRISON STANDARDIZED STAFFING SUMMARY

Staffing Category	Classification	Staffing July 2011	Standardized Staffing Totals July 2013	Staffing Changes
<i>Management</i>	Warden	1.0	1.0	0.0
	Chief Deputy	1.0	1.0	0.0
	Assoc. Warden	5.0	5.0	0.0
	Captain	6.0	4.0	-2.0
<i>Custody*</i>	Lieutenant	26.4	19.2	-7.2
	Sergeant	59.8	49.8	-10.0
	Officer	409.6	437.0	27.4
<i>Correctional Counselor</i>	CCIII	2.0	1.0	-1.0
	CCII	9.0	7.0	-2.0
	CCI	24.5	18.0	-6.5
<i>Support Services</i>	Total PY	116.6	108.0	-8.6
<i>Canteen</i>	Total PY	6.0	6.0	0.0
<i>Food Services</i>	Total PY	25.9	32.6	6.7
<i>Personnel</i>	Total PY	15.9	18.0	2.1
<i>Plant Operations</i>	Total PY	45.0	56.0	11.0
<i>Enterprise Information Systems (EIS)</i>	Total PY	5.0	5.0	0.0
<i>Education</i>	Total PY	26.0	35.0	9.0
<i>Vocation</i>	Total PY	7.0	16.0	9.0
<i>Dental</i>	Total PY	31.5	27.0	-4.5
<i>Mental Health</i>	Total PY	59.7	42.5	-17.2
<b>Custody</b>	Subtotal	<b>544.3</b>	<b>543.0</b>	<b>-1.3</b>
<b>Non Custody</b>	Subtotal	<b>214.4</b>	<b>225.6</b>	<b>11.2</b>
<b>Inmate Programs</b>	Subtotal	<b>33.0</b>	<b>51.0</b>	<b>18.0</b>
<b>Health Care</b>	Subtotal	<b>91.2</b>	<b>69.5</b>	<b>-21.7</b>
<b>Institution Total</b>		<b>882.9</b>	<b>889.1</b>	<b>6.2</b>

\*Custody includes Health Care Access (HCA), assumes an 8% reduction and ratio relief positions.  
Staffing numbers are subject to change, not all of the institutions have been reviewed.

# VALLEY STATE PRISON HOUSING PLAN

HOUSING UNIT	TYPE	DESIGN CAPACITY	STAFFED CAPACITY	CUSTODY LEVEL	PROGRAM ASSIGNMENT	PIA PROGRAM	SUPPORT SERVICES	ACADEMIC EDUCATION	CAREER TECHNICAL EDUCATION	CONTRACT TREATMENT PROGRAMS	EMPLOYMENT PROGRAMS	CLARK CLUSTERING	DPP FACILITY
<b>FACILITY A</b>													
Bldg 1	Cross Top	128	192	II	GP								X
Bldg 2	Cross Top	128	192	II	GP								X
Bldg 3	270 Cells	100	150	II	GP								X
Bldg 4	270 Cells	88	110	II	ASU								X
Total		444	644										
<b>FACILITY B</b>													
Bldg 1	Cross Top	128	192	II	SNY	X							X
Bldg 2	Cross Top	128	192	II	SNY	X							X
Bldg 3	Cross Top	128	192	II	SNY	X							X
Bldg 4	Cross Top	128	192	II	SNY	X							X
Total		512	768										
<b>FACILITY C</b>													
Bldg 1	Cross Top	128	192	II	SNY	X							X
Bldg 2	Cross Top	128	192	II	SNY	X							X
Bldg 3	Cross Top	128	192	II	SNY	X							X
Bldg 4	Cross Top	128	192	II	SNY	X							X
Total		512	768										
<b>FACILITY D</b>													
Bldg 1	Cross Top	128	192	II	SNY	X							X
Bldg 2	Cross Top	128	192	II	SNY	X							X
Bldg 3	Cross Top	128	192	II	SNY	X							X
Bldg 4	Cross Top	128	192	II	SNY	X							X
Total		512	768										
<b>GRAND TOTAL</b>		<b>1,980</b>	<b>2,948</b>			<b>199</b>	<b>1,287</b>	<b>864</b>	<b>432</b>	<b>140</b>	<b>20</b>		

% OF STAFFED CAPACITY					
7%	44%	29%	15%	5%	1%

# VALLEY STATE PRISON PROGRAMMING PLAN

VSP will be designated as a Re-Entry Hub.

Programs at this institution will include Academic Education, Career Technical Education, Substance Abuse Treatment, Cognitive-Behavioral Programs (including criminal thinking, anger management, and family programming), Employment Training, and a cognitive behavioral based program for life-term inmates. The tables below illustrate the estimated staffing and capacities by program area:

CORRECTIONAL EDUCATION						
Staff	FY 11-12		FY 12-13		FY 13-14	
Principal	1.0		1.0		1.0	
Assistant Principal	3.0		2.0		2.0	
Office Technician	1.0		1.0		1.0	
Office Assistant	1.0		1.0		1.0	
Senior Librarian	1.0		1.0		1.0	
Librarian	2.0		1.0		1.0	
Library Technical Ass't	0.0		1.0		1.0	
Tester	3.0		3.0		3.0	
Teaching Assistant	5.0		2.0		2.0	
Television Specialist	1.0		1.0		1.0	
PE Teacher (Coach)	0.0		1.0		1.0	
TOTALS	18.0		15.0		15.0	
Academic Education	Authorized Staff	Budgeted Capacity	Proposed Staff	Budgeted Capacity	Proposed Staff	Budgeted Capacity
General Population	7.0	378	10.0	540	16.0	864
Isolated Population		0		0		0
Voluntary Educ. Program	2.0	240	4.0	480	4.0	480
TOTALS	9.0	618	14.0	1,020	20.0	1,344
Career Technical Education	Authorized Staff	Budgeted Capacity	Proposed Staff	Budgeted Capacity	Proposed Staff	Budgeted Capacity
Auto Mechanics	1.0	27	1.0	27	1.0	27
Auto Repair		0		0		0
Building Maintenance		0		0	2.0	54
Carpentry		0	1.0	27	1.0	27
Computer Literacy		0	1.0	27	2.0	54
Cosmetology	1.0	27	0.0	0	0.0	0
Electric Work		0		0		0
Electronics	1.0	27	1.0	27	2.0	54
HVAC	1.0	27		0	1.0	27
Machine Shop		0		0		0
Masonry		0		0	1.0	27
Office Technologies	1.0	27	1.0	27	1.0	27
Plumbing		0		0	1.0	27
Sheet Metal		0		0		0
Small Engine Repair		0		0	1.0	27
Welding	1.0	27	1.0	27	1.0	27
TBD		0		0	2.0	54
TOTALS	6.0	162	6.0	162	16.0	432

# VALLEY STATE PRISON PROGRAMMING PLAN

<b>OFFENDER SERVICES</b>						
<b>Staff</b>	<b>FY 11-12</b>		<b>FY 12-13</b>		<b>FY 13-14</b>	
<b>Contract Treatment Programs</b>	<b>Authorized Slots</b>	<b>Annual Capacity</b>	<b>Program Slots</b>	<b>Annual Capacity</b>	<b>Program Slots</b>	<b>Annual Capacity</b>
Substance Abuse	120	288	140	336	192	384
Cognitive-Behavioral	0	0	0	0	288	960
<b>TOTALS</b>	<b>120</b>	<b>288</b>	<b>140</b>	<b>336</b>	<b>480</b>	<b>1,344</b>
<b>Employment Programs</b>	<b>Program Slots</b>	<b>Annual Served</b>	<b>Program Slots</b>	<b>Annual Served</b>	<b>Program Slots</b>	<b>Annual Served</b>
Transitions Program	20	290	20	228	20	228
Identification (ID) Project	0	914	-	405	-	405
<b>TOTALS</b>	<b>20</b>	<b>1,204</b>	<b>20</b>	<b>633</b>	<b>20</b>	<b>633</b>
<b>ADDITIONAL INMATE ACTIVITIES</b>						
<b>Prison Industries Authority Programs</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Support Services Assignments</b>	<b>1,287</b>		<b>1,287</b>		<b>1,287</b>	
<b>TOTALS</b>	<b>1,287</b>		<b>1,287</b>		<b>1,287</b>	
<b>Total Annual Capacity *</b>	<b>3,559</b>		<b>3,438</b>		<b>5,040</b>	

\* Excludes Self-help, Recreation, Inmate Leisure Time Activity Groups, PIA, and Support Services